

## Minutes: Annual General Meeting 2020

**A meeting of members of the Junortoun Community Action Group Inc. was held at the Bendigo Baptist Church, 757 Mclvor Highway, Junortoun, on Thursday 19 November 2020 at 7:00pm.**

*The main item of business was to receive and consider the annual report of the Committee on the activities of the Association during the preceding financial year; and the financial statements of the Association for the preceding financial year.*

### **In attendance:**

Colin Smith (chair), Geoff Day, Kevin de Vries (minutes), Tom Devlin, Denise Johns, Lindsay Jolley, Glenys Rahill, Brian Stanmore, Heather Stanmore, Catherine Stephens, Ian Stephens, Rod Symes, Mal Ward

### **Items of business:**

#### **1. Welcome**

Colin Smith (chair) opened the meeting and welcomed attendees.

#### **2. Recording of apologies**

Apologies were received from: Brenda Day, Lesley Fabian, Ann Howe, Joan McEniry, Tony McEniry, Dot Smith.

#### **3. Confirmation of minutes of 2019 Annual General meeting held 5 September 2019**

The minutes of the previous annual general meeting held on 5 September 2019 were confirmed as a true and accurate record of that meeting.

Moved: Heather Stanmore, Seconded: Rod Symes. Carried.

#### **4. Report on activities**

Colin Smith (chair) provided an overview of the activities and achievements of Junortoun Community Action Group over the past 12 months. Colin referred to the Annual Report that had been prepared and circulated. He invited meeting attendees to read the report for a more complete record and summary of the year's activities.

**Motion:**

- a. That the meeting receives the report from the chair, and confirms that it is an accurate summary of the activities of the Junortoun Community Action Group.

Moved: Colin Smith, Seconded: Geoff Day. Carried.

## 5. Presentation of financial statements

Kevin de Vries (treasurer) provided a report of the financial statements of the Junortoun Community Action Group for the 2019-20 financial year. Copies of the financial statements were distributed to meeting attendees.

**Motion:**

- a. That the Junortoun Community Action Group Inc. confirms that the financial report distributed at the meeting is a true and fair record of the financial affairs of the association.

Moved: Kevin de Vries, Seconded: Glenys Rahill. Carried.

**Motion:**

- b. That Kevin de Vries be authorised to lodge the required Annual Statement with Consumer Affairs Victoria on behalf of the Junortoun Community Action Group.

Moved: Kevin de Vries, Seconded: Tom Devlin. Carried.

## 6. Election of office bearers

- a. Election of President (Chair) of the Association.  
Colin Smith was elected as Chair.
- b. Election of Vice-President (Deputy Chair) of the Association.  
Ian Stephens was elected as Deputy Chair
- c. Election of the Secretary of the Association.  
Kevin de Vries was elected as Secretary
- d. Election of the Treasurer of the Association.  
Kevin de Vries was elected as Treasurer
- e. Election of other Executive Committee members.  
Other members elected as executive committee members were:
  - Geoff Day
  - Tom Devlin
  - Lindsay Jolley
  - Glenys Rahill
  - Heather Stanmore
  - Catherine Stephens
  - Rod Symes
  - Mal Ward

## **7. Confirmation of bank account signatories**

### **Motion:**

- That the authorised signatories for the Junortoun Community Action Group bank account for the coming year shall be: Kevin de Vries, Tom Devlin, Colin Smith and Ian Stephens. Signatures or authorisation of any two of these committee members are required to transact or transfer money from the account.

Moved: Kevin de Vries, Seconded: Denise Johns. Carried.

## **8. Confirmation of membership fees**

### **Motion:**

- a. That no entrance fee will be charged for membership of the Junortoun Community Action Group Inc.
- b. That the annual subscription fee for membership of the Junortoun Community Action Group Inc. shall be \$2.00 (incl. GST) per person per financial year or part thereof.

Moved: Colin Smith, Seconded: Brian Stanmore. Carried.

## **9. Any other business**

There were no other formal items of business raised or discussed relating to the Annual General Meeting.

## **10. Meeting close**

The meeting closed at 7:50pm

A copy of the 2020 Junortoun Community Action Group Annual Report to the Community was made available to attendees and the community from the JCAG website and the JCAG Facebook page.

[www.junortoun.vic.au/wp-content/uploads/2020/11/JCAG-Report-to-community-2020.pdf](http://www.junortoun.vic.au/wp-content/uploads/2020/11/JCAG-Report-to-community-2020.pdf)